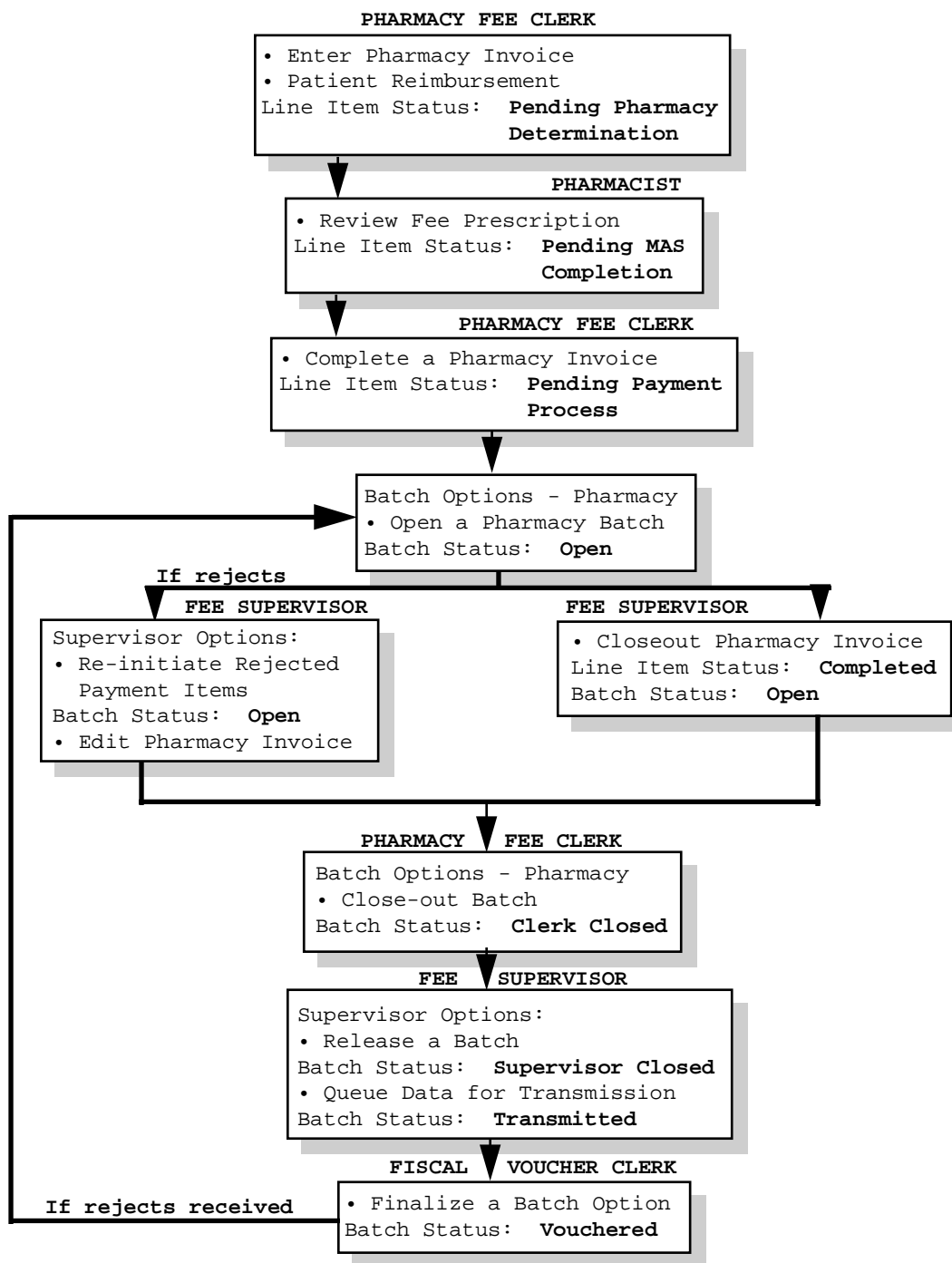


PHARMACY FEE MAIN MENU



FLOW CHART



PHARMACY FEE MAIN MENU



TABLE OF ACTION

DHCP USER	OPTION USED	RESULTING STATUS		
		¹ LINE ITEM	¹ INVOICE	BATCH
Pharmacy Fee Clerk	² Enter Pharmacy Invoice	Pending Pharmacy Determination	Pending Pharmacy Determination	N/A
Pharmacist	Review Fee Prescription	Pending MAS Completion	Pending MAS Completion	N/A
Pharmacy Fee Clerk	Complete Pharmacy Invoice	Pending Payment Process	Pending Payment Process	N/A
Pharmacy Fee Clerk	³ Closeout Pharmacy Invoice	Completed	Completed	Open
Pharmacy Fee Clerk	Close-out Batch	N/A	N/A	Clerk Closed
Fee Supervisor	Release a Batch	N/A	N/A	Supervisor Closed
Fee Supervisor	Queue Data for Transmission	N/A	N/A	Transmitted
Fiscal Voucher Clerk	Finalize a Batch	N/A	N/A	Vouchered

¹You should closely monitor both the Line Item Status and the Invoice Status while entering Pharmacy invoices, because an invoice can contain multiple line items. The Invoice Status should never be greater than the lowest Line item Status within that invoice. If there is only one line item on an invoice, the Line Item Status will equal the Invoice Status. The following is a numeric ranking of possible Line Item/Invoice Statuses:

1. Pending Pharmacy Determination
2. Pending MAS Completion
3. Pending Payment Process
4. Completed

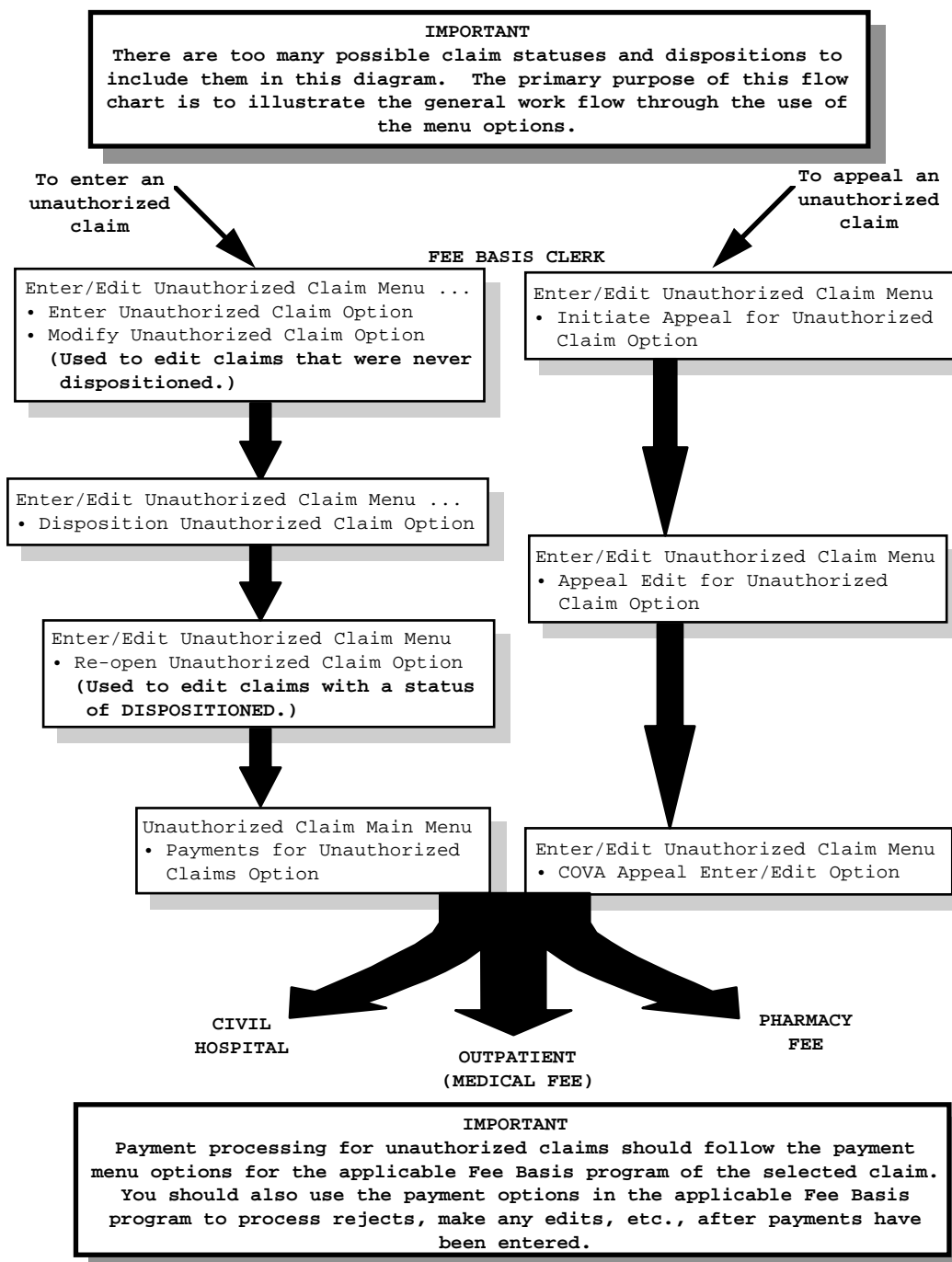
²We recommend that the clerk write the computer-generated invoice number on the Pharmacy invoice as it is being processed.

³The Pharmacy Fee Clerk can use this option to close an invoice only when the invoice and all of the line items within that invoice have reached the PENDING PAYMENT PROCESS status.

UNAUTHORIZED CLAIM MAIN MENU



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UNAUTHORIZED CLAIM MAIN MENU

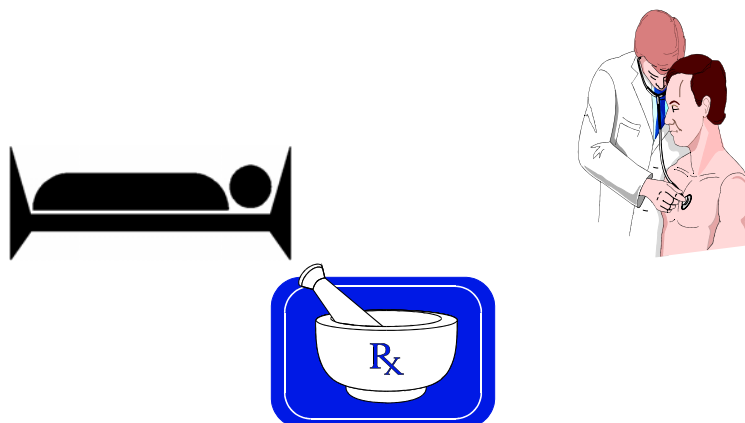


TABLE OF ACTION

DHCP USER	OPTION USED	RESULTING CLAIM STATUS
Fee Basis Clerk	Enter Unauthorized Claim	Complete/Pending Review
Fee Basis Clerk	Disposition Unauthorized Claim	Dispositioned (to APPROVED [AP] or APPROVED TO STABILIZATION [AS])
Fee Basis Clerk	Payments for Unauthorized Claims	Dispositioned

